



PIRBRIGHT PARISH COUNCIL

Highways & Environment Committee

Minutes of the meeting held on Tuesday 15 October 2013 at 7.30pm in the Parish Shop.

Present were: Cllr M. Hobbs (Chairman), Cllr E. Eason and Cllr Newman.

In attendance: Mrs L. Graham (Clerk)

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

1:1 Apologies for absence were received from Cllr R. Nevins.

1:2 No declarations of interest were received.

2. **MINUTES**

To Approve the Minutes of the Previous Meeting

ACTION: *The minutes of the last meeting, held on 20 March 2013, were approved and signed by the Chairman.*

3. **Traffic Issues**

3:1 To Discuss SCC's Proposals for the Road Safety Scheme Phase 2

Surrey CC Highways has produced drawings of outline design proposals to reduce speeding traffic in certain hotspots within the parish, including:

- **Aldershot Road:** introduction of additional signage, road markings and rumble strips
- **Guildford Road:** introduction of additional signage
- **Gole Road:** reduction of speed limit from 40 mph to 30 mph, introduction of additional signage, road markings and rumble strips
- **Dawney Hill:** introduction of additional signage, road markings and rumble strips
- **Church Lane:** adjustments to carriageway and pavement alignments and kerb lines
- **School Lane:** updating / relocating of signage.

Design and financial approval has been granted for the implementation of these proposals within the 2013/2014 financial year.

ACTION 1: *members agreed that the measures meet most of the requirements requested by the Parish Council, with the exception of School Lane and Vapery Lane, where SCC has been asked to consider more proposals to protect pedestrians, such as children going between the school and the Camp.*

ACTION 2: *the proposals will now be shown to the full Parish Council at the October meeting and then to residents at a consultation event on 14 November. Final approval to SCC, with any feedback and/or recommendations from the consultation, will be agreed at the meeting of the Parish Council in November.*

3:2 To Agree the Format of the Parish Consultation Event on 14 November 2013

ACTION: *copies of the drawings will be obtained for display on boards at the event and residents will be invited to make comments on coloured sticky notes.*

4. **Parish Maintenance**

4:1 The Lengthsman Scheme

4:1:2 To Discuss the Appointments of a Parish Lengthsman and Supervisor

An application has been made to SCC for additional funding from the Cllr Witham's local allowance to cover the cost of training a lengthsman and supervisor. It is hoped that the LPH groundsman and caretaker will be able to add the lengthsman role to his current duties and he has recommended someone who might agree to undergo training as supervisor.

4:1:2 To Decide on the Allocation of the Funds Agreed for the Project by SCC

The decision on tasks to be done from the allocation will be made when the training is complete.

4:2 The Tree Survey

4:2:1 To Establish a Format for the Tree Survey & Agree on Information to be Recorded

ACTION 1: *the survey will be carried out this month, while there are still leaves on the trees.*

ACTION 2: *trees will be listed on a plan from which a spread sheet will be created to keep a log of work done and contractors' comments.*

The meeting ended at 8.30pm.

Signed.....

Date.....